

Newsletter Spring 2026

Special points of interest:

- Annual Meeting April 9, 2026
- ACH Forms
- Office Corner
- Notice to Landlord

Annual Meeting

The 48th Annual Meeting of Participating Members of Rural Water District No. 4 has been scheduled for Thursday, April 9, 2026 at 7 p.m. at the church in Vinland, KS. The Church of Christ is located at 1702 N 700 in Vinland,KS.

Business at the annual meeting will include the approval of minutes of the last annual meeting, reports from officers and committees, and other business items. The board of directors is looking forward to meeting with you on Thursday April 9, 2026.



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We are notifying our Patrons that RWD 4 is going to have a rate change in the near future. There are many reasons for the rate change and the RWD 4 Board of Directors would like to invite you to our upcoming meetings to discuss the primary drivers for these changes and to receive your input. To accommodate these sessions, we are scheduling our next three meetings at Church of Christ, Vinland KS, 1702 N 700th Rd at 7:00 PM on February 12th, March 12th and April 9th following the annual meeting. RWD 4 is facing operational cost outlays that will significantly impact the district. To make sure we can provide the quality and quantity of water to our customers, we must take action now to stay ahead of our infrastructure projects and the rising costs of distributing water to you, our patrons.

There are three primary drivers requiring us to make changes to our water rates:

- Purchased water cost increase – RWD 4 purchases 100% of the water consumed by our patrons. The cost of this water has increased significantly since our last rate increase
- Mandatory Infrastructure improvements –
- Continued Operational Cost Increases – The cost of components, equipment, and the labor to maintain and deliver water to our patrons continues to increase.

RWD 4 is committed to minimizing the rate change to remain as affordable as possible, rates have not been raised since 2017. We will keep you informed as we determine the exact amount of rate change required. RWD 4 Board of Directors is working with District Administrator to analyze and minimize the impact of the rate change.

Sincerely

RWD 4 Board of Directors

Enforcement of Later Charges



Failure to pay your water bill on the 20th of each month can be costly. Late fees of \$10.00 or 5% of the total bill for amounts over \$200.00 will be added to all bills not paid by the 20th. If you moved out and your final bill is not paid the late fee will still be added on each month until it's paid in full. If we don't receive a payment, there will be a late letter sent and if we still don't receive a payment you will get a door hanger. If the District does not receive payment by the shut off time, your meter will be shut off and a 6% charge of the unpaid bill plus a \$100.00 reconnect fee will be added to the bill.

Phone/E-Mails Numbers

We need your help to make sure that we have a correct telephone number on file so that when we have days that we are doing maintenance or have water line break that we are able to get in touch with you. We try hard to inform our patrons when we are scheduling maintenance in the District so that you can plan around those days. In the case of a water break we are not always able to know ahead of time



Service ID on Checks

If you are paying your bill with a bank check or without a stub in with your check, It would be helpful to include your Service ID somewhere on the

check. This is very helpful when we are trying to locate your account. We now have 1405 accounts and this would certainly save us time. Thanks for your help.

Note to Landlords/ Owners



When you or your tenants are moving in or out of a property, we need to be notified by you/tenants before the move so that we can obtain the correct reading and other information

that we need when they move (forwarding address etc.) Also the landlords are responsible for paying the water bill if the tenants fail to do so and to avoid disconnection of water service.

Also the landlords are sent a copy of all correspondence that are sent to their tenants by the district office.

OFFICE CORNER

We have our payments portal up and running. You can get there by going to rwd4.epayub.com or rwd4.com and all you need is your service ID number. Through this you can set up auto pay thru credit card or e-checks. The rate for a credit card or an e-check is \$1.95 or 2.5%. You can also [request a service call](#) ,[terminate service](#) , [start a new service](#) or any other work order. While summer is upon us, I know some of you might fill your

pool. If you do have a pool and haven't notified the office, please do so. When we read your meter and see high usage then we will know why. When we read meters we need access to your water meter. If you have a locked gate then we can't get to the meter. We would appreciate it if you could give access to the lock or allow us to daisy chain one of our locks, so its easier to get to the meters.

One Calls

This is a reminder to our patrons that the District does not mark water lines from a patrons house to our water meter. The District does not have records of lines put in by plumbers or builders. Also if you need locates done by us then you need to call 811 and then they will notify the correct people.



811 or 800-344-7233

Douglas County RWD 4
1768 North 700 Rd, Baldwin City, KS 66006
Recurring Credit Card Payments Sign-Up Form

CUSTOMER INFORMATION

Name: _____

Customer No: _____

E-Mail Address: _____

Phone No: _____

CREDIT CARD INFORMATION

Credit Card Number: _____

Expiration Date: _____ CVC Code on Back: _____

Name on Account: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for credit card transactions, and that I am authorized to provide this information.

I authorize Douglas County RWD 4 to deduct my utility payments from this account via Recurring Credit Card Payment transactions. I understand sending a written notification to Douglas County RWD 4 will revoke this authorization. **There will be a \$1.95 or 2.5% fee.**

Douglas County RWD 4 reserves the right to cancel Recurring Credit Card Payments due to insufficient funds without notice.

Print Authorized Name _____

Authorized Signature _____ Date _____

This will be taken out around the 20th of every month.

Rural Water District No. 4
Douglas County
1768 N 700 Road
Baldwin City, KS 66006

Phone: (785)594-3847
Email: water4@rwd4.com

Name Name
Address Address
Town, State zip code

BOARD OF DIRECTORS

Dennis Leslie, Chairman
John Giubileo, Vice Chairman
Kenneth Filardo, Treasure
Ben Dennis, Secretary
Trent Stanley, Member at Large
Aaron Collins, Member at Large

EMPLOYEES

Clifford Reusch, Administrator
Jennifer Whitworth, District Clerk
Clint Struder, District Operator
Charlie Garzillo, District Operator

OFFICE HOURS

Mondays—Fridays 8 am—4 pm
After hours there is an answering
Service to take your calls.

UPDATE YOUR INFORMATION PLEASE

The district office continues to need your updated information so we can keep you informed of planned maintenance, emergencies and developments that concern you. If you would complete the information below on this or a separate sheet of paper and return it to us with your next water bill or e-mail it to water4@rwd4.com it would be appreciated.

_____	_____
Name	Home Phone
_____	_____
Address	Cell Phone
_____	_____
Mailing address	email address