

**RURAL WATER DISTRICT NO. 4**  
**Douglas County**

**POLICY NO: 9**

**TITLE:       Subdivision Policy**

1.    **PRELIMINARY REVIEW**

A.    Applicant shall submit two copies of the preliminary plat to the board of Directors of Rural Water District#4. In cases where the preliminary plat has not been proposed, a similar drawing with sufficient detail may be submitted. Must show the ultimate or maximum development anticipated. Road rights-of-way, lot boundaries, and utility easements must be shown.

B.    A fee of \$6,000 per subdivision lot must be paid by Applicant to the Rural Water District upon submittal of the preliminary plat or drawing. If the Water District is unable to provide water service to the Applicant's proposed subdivision, this fee will be returned after deduction the cost of preliminary engineering and legal fees. Any unusual costs required to provide water to the Applicant's lots will be itemized and presented to the Applicant prior to the work being performed. This may include costs for construction, engineering, legal fees, etc. Also, some areas of the District have recently received new upgraded lines so that they can handle new customers; if your property is in such an area, you will be charged an additional assessment to help cover this cost.

C.    As soon as possible after receipt of the preliminary plat or drawing and study fee, the Water District, or its representative will respond in writing to the Applicant. The response will outline any general system improvements and subdivision improvements necessary to deliver water in preliminary cost estimates will be provided for each type of improvement.

The routing of water lines will be mutually agreeable to the Applicant and the Water District. The routing will be such that water service is directly available to each subdivision lot. It is the Applicant's responsibility to insure that all necessary easements are platted to accommodate the pipeline route. The cost of all subdivision improvements is the responsibility of the Applicant. The Applicant will be responsible for e the cost of all general system improvements made necessary by the plans to serve water to the subdivision. The plans for construction of lines may be subject to review by the Kansas Department of Health and Environment (KDHE).

2.    A copy of the preliminary response is to be signed by the Applicant and returned to the Rural Water District. This response will serve as verification that the Applicant is in receipt of said response; it will indicate the Applicant's responsibilities, and outline conditions that nee to be satisfied for the District to provide service to the subdivision. A copy of this signed response will be sent to the Lawrence-Douglas County Planning Office by the District to serve as confirmation of water service availability for the subdivision.



