

RURAL WATER DISTRICT #4
Douglas County, Kansas

POLICY NO 1

TITLE: Definition of Terms

Rationale:

Policies, procedures and operational guidelines have value only to the extent that they improve communication within an organization and ensure a fair and consistent means for doing business. That is possible only when the terms that are unique to the particular organization are well defined and clearly articulated so that they can be understood by all parties. To that end, the following definitions will describe the meaning of the terms used in various communications submitted by RWD #4.

Definition:

1. Administrator: The person employed by the Board to manage the District in accordance with the job description approved by the Board and printed in the Board Policy and Procedure Manual.
2. Applicant: Any individual, firm, partnership, corporation or other agency owning land located within the district, applying for water service.
3. Benefit Unit: A right entitling the holder to one water service (meter).
4. Board: The Board of Directors of Rural Water District #4, Douglas County Kansas
5. Consumer: Any individual, firm, partnership, corporation or agency receiving water from the District's facilities and owning or occupying land located within the District in favor of which one or more benefit units have been applied, approved and paid for.
6. Point of Delivery: The point of delivery shall be at the meter, unless otherwise specified in the application for Water Service and Water Users' Agreement.
7. Service: The availability for use by the consumers, water adequate to meet the consumer's requirements. Service shall be considered available when the District maintains the water supply at normal pressure at the point of delivery, regardless of whether or not the consumer makes use of it.
8. Water Service and Water Users' Agreement: The arrangement or contract between the consumer and the District, pursuant to which water service is supplied and accepted.

9. Water Service: A water service shall consist of the facilities for supplying water to one residence or business establishment located on land within the District. A landowner must purchase a Benefit Unit and accept a water service for each residence or business establishment served.
10. Residence: A single family dwelling with necessary and usual outbuilding for farming or related small business adjacent to the dwelling.
11. Pasture Meter: A secondary meter, authorized by the Board, to provide water service to remote outbuildings or small business locations which are an integral part of and adjacent to the residence's benefit unit. Guidelines for approval for, and installation and use of pasture meters are provided in the policy entitled District Operating Procedures.
12. Business Meter: A meter providing water service to a business or significant size or a small business not adjacent to a person's residence

Approved: 1999

Amended: